

Minutes of Great Gaddesden Parish Council Meeting

held at 7.30pm on Tuesday 21st March 2022

at Great Gaddesden Village Hall

Present: Councillors L Wilson (chair), B Cosbie Ross and T Martin

In attendance: H Chapman (Borough Councillor), A Farrow (Parish Clerk) and four members of the public.

Agenda number	Agenda subject and action
23/021	Apologies for absence were received and accepted from Cllrs Griffin, Halsey and Ristoff and received from County Councillor Douris and Borough Councillor Timmis.
23/022	Declaration of Interests - none
23/023	Minutes Resolved that the minutes of the meetings held on 20 th February 2023 as circulated to members be signed as a correct record. Agreed unanimously.
23/024	Public participation a. An update was requested on the status of the planning application for The Willows (22/077.b - 22/03454/FUL). The Planning Officer had advised that he was minded to support the application, but that so far as the Parish Council was aware a final decision had not been taken. If the officer did support the application a decision would be taken by Dacorum Management Committee on 13th April because of the Parish Council's objection. Both the Parish Council and members of the public would be able to speak at that meeting. b. In response to a question the Parish Council confirmed that it did not own the village halls at Great Gaddesden and Gaddesden Row. The ownership of Great Gaddesden Village Hall was not known, but Gaddesden Row was owned by Dacorum. c. The Council confirmed that it held £1,500 as an earmarked reserve to pay for improvements to the Gaddesden Row Village Hall subject to the Hall committee requesting the funds and the completion of a new lease with Dacorum.
23/025	Correspondence received - none
23/026	Matters Outstanding a. Cllr Chapman was asked to convey to Dacorum the Parish Council's very strong concerns at the failure to communicate the introduction of charges for the collection of green bins across the parish.
23/027	Planning a. Planning applications – noted decisions by Dacorum BC on previous planning applications as submitted to members. b. Planning applications – noted responses given under the Clerk's delegated powers since the last meeting.
23/00380/FHA	Elmtree Farm, Gaddesden Row, HP2 6HJ No objection

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Removal of existing cycle shed, bins and log store. Construction of new double garage, cycle bins and log store.

- c. **Planning applications** – noted that no applications have been received since the last Council Meeting
- d. **Planning applications** – noted that no applications had been received between the date of the agenda and the Council Meeting.
- e. **Enforcement action** – noted that an appeal had been lodged against enforcement action relating to 20/00213/FUL at Cupid Green Lane.
- f. **Neighbourhood Plan** – noted that Dacorum had approved the designation of a Neighbourhood Area covering the Parish. Agreed that there should be extensive communication with all stakeholders throughout the process of creating the plan. Also agreed that any major decisions should be referred to the Council.
- g. **Pre-applications** – agreed that Dacorum could advertise the fact that the Parish Council was willing to be involved in pre-application decisions.

23/028 Open spaces

a. Allotments

- i. Allotment AGM – noted the update, and in particular an interest in bee keeping on both allotments. Agreed that this was prima facie attractive but the detailed implications would need to be considered.
- ii. Allotment rent payments – three allotment holders had not paid their rents, and if these were not received by the end of the month the proves of terminating their agreements would commence.
- iii. Grass cutting at Gaddesden Row – noted that the Gaddesden Row allotment holders had offered to contribute £300 to the cost of the new mowing equipment from the Orchard Fund and that Cllr Douris had matched that. Subject to the agreement being documented and there being no call on the council to store or maintain the equipment or pay for grass cutting the arrangement was approved. Cllr Douris was thanked for his contribution.
- iv. Great Gaddesden allotment maintenance – noted that the Village Warden had been asked to undertake repairs to standpipes.
- v. Gaddesden Row allotment maintenance – agreed expenditure of £375 to replace a broken water trough with a standpipe as proposed.

- b. **Parish Warden** – in addition to the allotment repairs noted above, litter picking continued, particularly along the Leighton Buzzard Rd. The general reduction in litter was noted.

23/029 Finance and administration

- a. **.gov.uk domain** – agreed that the council's domain name would be changed to www.greatgaddesden-pc.gov.uk and that new email accounts would be created for councillors and the clerk. The existing domain and clerk's email address would be retained for 12 months with redirects.

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b.	Payment of invoices – approved as presented to members other than noting that the payroll administration charge was £25.20 and not £31.20, and that there was a payment of £23.71 to Nest in respect of the clerk’s pension.
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c.	Payments received – noted as presented to members.
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d.	Financial position as at 28th February 2023 – noted as presented to members.
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e.	Council banking arrangements
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Resolved to open accounts with Unity Trust Bank in accordance with the resolution presented to members. Agreed unanimously.

Agreed with the declarations to Unity Trust Bank presented to members.

Agreed to the banking arrangements with Unity Trust Bank as presented to members.

Agreed to the transfer of the Council’s banking arrangements to Unity Trust Bank from Royal Bank of Scotland and the closure of the accounts at the Royal Bank of Scotland.

f.	Parish Council elections – noted the key dates of the forthcoming elections.
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23/030 Date and time of next meetings:

7.30pm on Monday 17th April 2023 at Great Gaddesden Village Hall

7.30pm on Tuesday, 16th May 2023 at Gaddesden Row Village Hall

The meeting closed at 20:25

Signed

Dated