

52 Cross Oak Rd  
Berkhamsted,  
Herts, HP4 3HZ

14<sup>th</sup> May 2024

To: Councillors B Cosbie Ross, C Griffin, M Griffin, G Halsey, R Hamilton, W Ristoff & C Turner

You are summoned to attend the following meeting,

**GREAT GADDESSEN PARISH COUNCIL MEETING**

to be held on

**Tuesday, 21<sup>st</sup> May 2024 at 7.30pm**

At Gaddesden Row Village Hall

Members of the public and press are invited to attend this meeting.

*Andrew Farrow*

Mr A Farrow

Clerk to Great Gaddesden Parish Council

| Agenda number | Agenda subject and action |
|---------------|---------------------------|
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| 24/047 | Election of Chairman for 2024-25 |
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| 24/048 | Apologies for absence |
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| 24/049 | Declaration of Interests |
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| 24/050 | <a href="#">Minutes</a> |
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**Proposed** that the minutes of the meetings held on 15<sup>th</sup> April 2024 as circulated to members be signed as a correct record

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| 24/051 | Public participation |
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In accordance with the Council's Standing Orders, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda for not more than 20 minutes.

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| 24/051 | Correspondence received |
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a. [Consultation on ward boundaries for Dacorum](#) – responses by 15 July

b. [National Trust 'Protect our Roots' update](#) – 25<sup>th</sup> and 26<sup>th</sup> May from 11am – 4pm

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| 24/052 | <a href="#">Matters outstanding</a> – to note as presented to members. |
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| 24/053 | Highways |
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| 24/054 | Planning |
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a. [Past planning applications](#) – to note decisions by Dacorum BC as submitted to members

| Agenda number | Agenda subject and action |
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- b. **Planning applications since the last meeting** – to note the response given under the Clerk’s delegated powers since the last meeting.

[24/00788/FUL](#) Ragged Hall, Gaddesden Row, HP2 6HJ No objection

Proposed construction of a replacement stable block and provision of an all-weather turn-out paddock, with associated hardstanding

- c. **New planning applications** – to agree a response to the following planning application.

[24/00982/TCA](#) The Barn House, Pipers Hill, Great Gaddesden, HP1 3BY

Work to trees

- d. **Planning applications received since the date of the agenda**

- e. **Cupid Green Lane** - to note the [Council’s submission in respect of the appeal on 22/02365/FUL](#)

- f. **Neighbourhood Plan** – to receive an update

**24/055 Open spaces**

**24/056 Finance and administration**

- a. [Annual return for 2023/24](#)

- i. [Internal Audit](#) – to note that the Internal Auditor had made no comments.
- ii. Annual Governance Statement – Proposed that the Annual Governance Statement as presented to members is correct and may be signed on behalf of the Council.
- iii. Accounting Statements - Proposed that the Accounting Statements as presented to members are correct and may be signed on behalf of the Council.
- iv. [Exercise of Public Rights](#) - Proposed that the Clerk may publish the approved sections of the Annual Governance Review, the completed statement of Public Rights and Publication of Unaudited Annual Governance & Accountability Return, and the notes which accompany the Notice on the Parish Council’s website from 3<sup>rd</sup> June to 10<sup>th</sup> July 2024

- b. [Payment of invoices](#) – to agree as presented to members

- c. [Payments received](#) – to note as presented to members.

- d. [Risk assessment](#) – to agree as presented to members.

**24/057 Annual review**

**Proposed to** agree the following in accordance with article 5.j of the Council’s Standing Orders (where an \* denotes no change since last year).

- i. [Delegation arrangements](#) to committees and staff\*
- ii. Terms of reference for committees (the Council has no committees)
- iii. [Appointment of members](#) to committees and working parties
- iv. [Standing Orders\\*](#).
- v. [Financial Regulations\\*](#)
- vi. [Representation on external bodies\\*](#)
- vii. [Inventory of land and assets](#)
- viii. [Arrangements for insurance cover](#)
- ix. [Subscriptions and regular payments](#)

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| x.    | <a href="#">Complaints procedure*</a>                                                                                                                                                                                                                                                                                                                          |
| xi.   | Policies, procedures and practices in respect of the Council's obligations under the freedom of information and data protection legislation <ul style="list-style-type: none"><li>a. <a href="#">Privacy policy for staff and councillors*</a></li><li>b. <a href="#">General privacy policy*</a></li><li>c. <a href="#">FOI publication scheme*</a></li></ul> |
| xii.  | The Council's <a href="#">expenditure under s.137</a> of the Local Government Act 1972                                                                                                                                                                                                                                                                         |
| xiii. | The <a href="#">times and places of ordinary meetings</a> of the full Council up to and including the next annual meeting of the full council                                                                                                                                                                                                                  |

**24/058 Date and time of next meetings:**

7.30pm on Monday, 17<sup>th</sup> June 2024 at Great Gaddesden Village Hall

7.30pm on Tuesday 16<sup>th</sup> July 2024 at Gaddesden Row Village Hall